



## MEMBERSHIP TERMS & CONDITIONS

### SUBSCRIPTIONS

The membership subscription year runs January to December.

Membership subscription rates effective 1 January 2021 are as follows:

- An annual membership fee of £20.00 (twenty pounds), payable by all adult members. The membership fee is payable by end of January (or end of September if a new member from September onwards). An annual membership fee may also be paid by someone who does not wish to appear on stage, but still wishes to be a non-playing member.
- A fee of £50.00 (fifty pounds) per production for each member appearing on stage in that production. The stage fee is payable before the production is staged, ie. by end of June or end of November respectively.
- A reduced stage fee of £30.00 (thirty pounds) is applicable to unwaged adult members, payable as above.
- The stage fee for junior members (under 16 years of age or students in full time education) is £30.00 (thirty pounds), payable as above. There is no annual membership subscription for junior members as, depending on the selection of show, it is not always possible to involve junior members in every production and indeed for certain shows additional children are recruited specifically for that show, therefore an annual subscription would not be practical.
- Members are required to pay £10.00 (ten pounds) towards their stage fees by the end of January or September respectively, with the balance due by end of June or November respectively.
- An additional £1 is collected on a weekly basis, at rehearsals which members appearing on stage are required to attend; payment will also be requested if a member is unable to attend a rehearsal at which they were required.

Members may choose to pay their stage fee by instalments, as agreed with the Treasurer, provided that it is paid in full before the production is staged, ie. end of June or November as applicable.

#### Notes

- Other than exceptional circumstances, membership subscriptions and stage fees are payable by all persons wishing to appear on stage in a production.
- Life Members are not required to pay the annual membership fee, but are required to pay the normal stage fee if appearing on stage in a production(s).

All members appearing on stage are also required to comply with the following which are required for certain productions:

- To provide items of costume, footwear and other accessories (or stage props) at their own cost, or contribute to the purchase or hire of costumes and accessories for a particular production as and when required.

### NEW MEMBERS

A person wishing to join the Company is asked to complete a Membership Application Form. Please note that completion of this form does not guarantee membership and the Committee / Production Team may, if deemed necessary, ask to meet with the applicant and/or request that he/she participates in a brief informal audition before membership is confirmed.

## REHEARSAL ATTENDANCE

- An Attendance Register will be taken at all rehearsals and this will be monitored for regular absence.
- A cast member who is absent from a rehearsal at which their attendance is required, without prior notification, will be requested to give an explanation for this absence. Further non-attendance at a consecutive rehearsal, without notification, will result in the matter being referred to the Committee / Production Team to decide what further action is necessary.
- A member / potential member who is likely to be absent from certain rehearsals on a regular basis, or whose holidays fall within a rehearsal period, should declare this to the Production Team / Committee, who will consider if this is likely to have a detrimental effect on his/her participation in the production. This notification should be given before any auditions are held or at the start of rehearsals, whichever is the sooner.
- Any absence from rehearsals may, at the discretion of the Production Team, result in a member being excluded from a specific musical number or part of the production, if it is felt they would have difficulty in subsequently learning a dance routine etc.
- All members will be utilised as much as possible in chorus numbers / routines, but the Production Team may be selective in which members are involved in specific movement / singing depending on their abilities.
- As a matter of courtesy, please let us know if you are not going to be available for a rehearsal, particularly those in a principal role. It would be appreciated if this could be notified before 6.00 pm on the evening of the rehearsal, so if necessary the Production Team can reschedule the activities for that evening. It would also be helpful to know if members are going to be arriving late at a rehearsal for which they are required, or have to leave earlier than the expected finishing time.

Your first contact should be with the appropriate member of the Production Team, who you can contact via the WhatsApp Chat group, or if preferred you can also contact one of the following Committee Members:

Sarah Clarkson	Tel. 07966 619654
Clare Heins	Tel. 07788 720943
Pam Robinson	Tel. 07811 391183
Sue Sheppard	Tel. 07904 206583

- In the event that you are absent from a rehearsal, please make it your responsibility to contact someone to find out when you are next required.
- Members are requested to adhere promptly to the starting time for rehearsals, which may vary from 7.00 to 7.30 pm, or other alternative arrangements as may be advised by the Production Team.
- Members are requested to keep the week prior to a production free of other commitments, in the event that additional rehearsals are likely to be called, in particular the dress rehearsals, which are normally held on the Sunday immediately prior to show week and the evening immediately before the opening night. Any member unable to fulfil this requirement (eg. work commitments) should declare this to the Production Team / Committee at the earliest opportunity.

JANUARY 2021